



3/21/2016

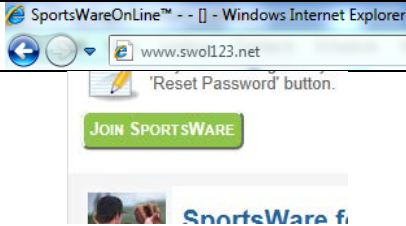
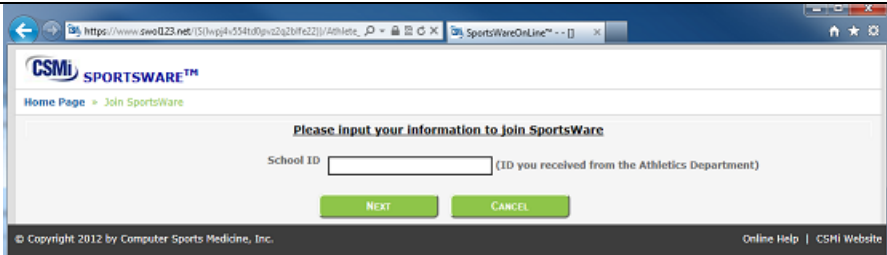
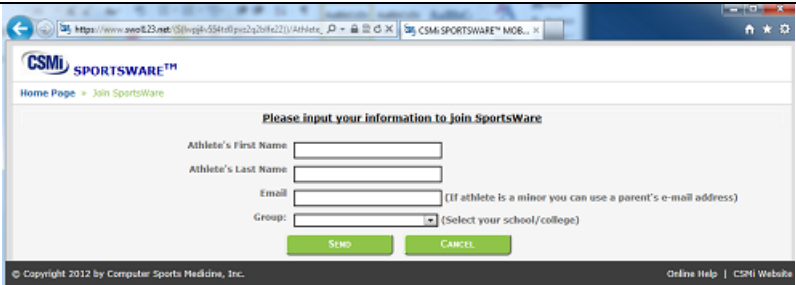
Dear Student Athlete:

Prior to participating on a team from Olivet Nazarene University, athletes must provide the Athletic Department with current address, emergency contact, insurance, medical alert and health history information. To expedite this process Olivet Nazarene University now uses an online data entry system.

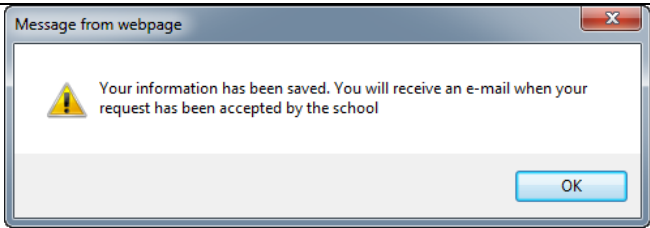
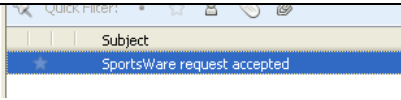
To enter your information, visit www.swol123.net. The first time you visit the website you will need to enter your college or personal email address and click Get Password.

SCHOOL ID: ONUTIGERS

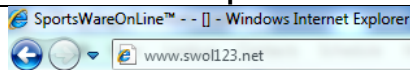
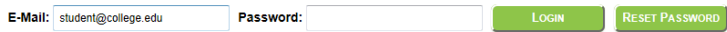
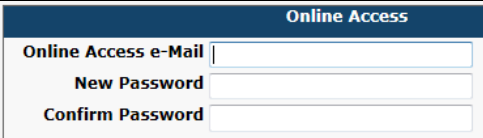
Joining SportsWareOnLine

Instruction	Example
Go to www.swol123.net .	
Scroll to the middle of the screen and click the Join SportsWare button.	
Enter your School ID <i>You should have received a School ID from the athletic trainer. This is required to join the correct school.</i>	
Enter your First Name, Last Name, Email address and click the Send button.	



<p>Your request to join SportsWare will then be sent to the Athletic Trainer for review. (checked often so should be quick review)</p>	
<p>Once your request is accepted you will receive an e-mail with the Subject <i>"SportsWare request accepted"</i>.</p> <p>Open the e-mail and click the www.swol123.net link to continue to SportsWareOnline.</p>	

Setting Your Password

Instruction	Example
Go to www.swol123.net	
Enter your Email Address and click the Reset Password button.	
<p>You will receive an e-mail with the Subject <i>"SportsWareOnline Password Request"</i>.</p> <p>Open the e-mail and click on the link to reset your password. Enter your e-mail address, new password and click the Save button.</p>	

Updating Your Information

Instruction	Example
Go to www.swol123.net	



<p>Enter your Email Address and click the Login button.</p>	<p>E-Mail: <input type="text" value="student@college.edu"/> Password: <input type="password"/> <input type="button" value="LOGIN"/> <input type="button" value="RESET PASSWORD"/></p>
<p>At the top of the page is the Menu Bar.</p> <p>My Info: Update your address, emergency contact and insurance information.</p> <p>Med History: Complete a Medical History questionnaire.</p> <p>Forms: View/complete required paperwork. Note: SportsWare will also display "You have ? forms to complete/download".</p> <p>Print: Print My Info and Medical History data.</p>	<div data-bbox="729 415 1396 508"> <p>My Info Med History Forms Print</p> </div> <div data-bbox="716 665 1403 743"> <p>Forms</p> <p>You have 0 form to complete/download</p> </div>

***Returning athletes do not need to print out the physical, just fill out the returning athlete health/history form. Only new athletes will need to print, complete and attach physical onto account.**

***Please make sure to attach your primary insurance card copy(front and back/can take picture on phone and email it to yourself, then attach it to insurance tab on account)**

***All necessary forms to complete are under the attachments tab. Fillable online and signature is online as well**

Thank you for your prompt help. If you have any questions, please contact the athletic training office by emailing BJ Geasa at bgeasa@olivet.edu for assistance.

Sincerely,

William (BJ) Geasa Jr
 Head Athletic Trainer
 Olivet Nazarene University
 815-928-5415
bgeasa@olivet.edu